



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

ALMA MATER STUDIORUM - UNIVERSITÀ DI BOLOGNA
ACADEMIC YEAR 2026/2027
COURTESY TRANSLATION

CALL FOR APPLICATIONS FOR THE RESTRICTED ACCESS
ARCHITECTURE AND CREATIVE PRACTICES FOR THE CITY AND
LANDSCAPE (course code 6727)

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Our University has been working for a long time to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences. Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons, regardless of gender.

Information regarding the processing of personal data is available at

<https://www.unibo.it/en/university/privacy-policy-and-legal-notes/privacy-policy/personal-data-processing>.



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GENERAL APPLICATION SCHEDULE

The deadlines given in this call for applications are peremptory, i.e. they cannot be waived in any way. Therefore, it is necessary to strictly comply with all the deadlines set out in the call for applications. Failure to comply will result in the exclusion from the selection or from the possibility of enrolling in the degree programme.

I intake (non-EU students only)

Admission steps	DATE
1. Applications open	From 09/03/2026 to 07/04/2026 at 1 pm
2. Rankings' publications	07/05/2026
3. Winners' enrolment	From 07/05/2026 to 19/05/2026

I intake (clearance procedure)

Admission steps	DATE
1. Declaration of eligible applicants to participate in the clearance procedure	From 07/05/2026 to 19/05/2026
2. Publication of eligible applicants becoming winners following the clearance procedure	21/05/2026
3. Enrollment of winners following the clearance procedure	From 21/05/2026 to 04/06/2026

II intake (available to everyone)

Admission steps	DATE
1. Applications open	From 08/04/2026 to 08/06/2026 at 1 pm
2. Rankings' publications	07/07/2026
3. Winners' enrolment	07/07/2026 to 27/07/2026



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II intake (1st clearance procedure)

Admission steps	DATE
1. Declaration of eligible applicants to participate in the clearance procedure	From 07/07/2026 to 27/07/2026
2. Publication of eligible applicants becoming winners following the clearance procedure	30/07/2026
3. Enrollment of winners following the clearance procedure	From 30/07/2026 to 24/08/2026

II intake (2nd clearance procedure)

Admission steps	DATE
4. Declaration of eligible applicants to participate in the clearance procedure	From 30/07/2026 to 24/08/2026
5. Publication of eligible applicants becoming winners following the clearance procedure	26/08/2026
6. Enrollment of winners following the clearance procedure	From 26/08/2026 to 03/09/2026

Extraordinary selection process

If, at the end of the ordinary selection process, there are still places available, an extraordinary selection will be activated, reserved for: 'Italian citizens and citizens of the European Union', 'Non-EU citizens with EU equivalent status.

The relevant information will be published on Studenti Online (www.studenti.unibo.it) and on the following page <https://corsi.unibo.it/2cycle/ArchitectureCreativePractices/how-to-enrol>.



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Admission steps	DATE
1. Applications open	From 07/09/2026 to 14/09/2026 at 1 pm
2. Rankings' publications	21/09/2026
3. Winners' <u>enrolment</u>	from 21/09/2026 to 30/09/2026

Possible extraordinary selection (recovery)

Admission steps	DATE
Declaration of eligible applicants to participate in the clearance procedure	from 21/09/2026 to 30/09/2026
Publication of eligible applicants becoming winners following the clearance procedure	05/10/2026
Enrolment of winners following the clearance procedure	From 05/10/2026 to 12/10/2026

1. GENERAL INFORMATION ON ADMISSIONS

This "Call for applications" is for those eager to enrol on the Master's Degree in **Architecture and Creative Practices for the City and Landscape (class LM-4)** which is a restricted access programme.

This course is an international master's degree. All teaching activities, courses and examinations are held in English. Information on the course of study (regulations, admission requirements, teaching plan, educational objectives, information and contacts, etc.) is available at <https://corsi.unibo.it/2cycle/ArchitectureCreativePractices>.

Each student interested in enrolling including those willing to transfer from another university or another degree within the University of Bologna, **must go through the selection procedure**, to be carried out according to rules and regulations set out on this "Call for applicants".

In order to participate, applicants should fulfil the entry requirements set forth in paragraph 1.1 "Entry requirements".

Candidates who intend to apply for recognition of previous studies (whether obtained in Italy or abroad) must also participate in the selection.



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If positions go unfilled at the end of this selection, an extraordinary one might be launched, being the latter available for Italian citizens, EU citizens and equivalent only. The relevant information will be published on Studenti Online (www.studenti.unibo.it) and on the on the following page <https://corsi.unibo.it/2cycle/ArchitectureCreativePractices/how-to-enrol>.

1.1. ENTRY REQUIREMENTS

In order to be admitted to Master's Degree Architecture and Creative Practices for the City and Landscape it is required to meet one of the following curricular requirements:

- Candidates are required to hold a degree certificate of the L-17 class (or of the class 04 ex Ministerial decree no. 509/1999) for the access to which a selection test has been passed, as prescribed by law 264/99, with no curricular additions;
- Candidates are required to have obtained a degree in class L-17 or in the equivalent classes of previous regulations;
- Candidates are required to have obtained a degree in another class, that allows the recognition of the 108 University Credits related to the essential training activities listed in the table related to the degree class in Architecture Sciences L-17;
- For students with a qualification obtained in Italy, having passed the mandatory admission tests for enrolment in a degree course or a single-cycle master's degree course, with the explicit direct purpose of training as an architect, as regulated at the national level;
- Candidates are required to have obtained a degree or university diploma abroad that, in the judgment of a specific commission appointed by the Degree Course, allows the recognition of the 108 University Credits related to the essential training activities listed in the table related to the degree class in Architecture Sciences L-17 as established by the Ministerial Decree of 16 March 2007 'Determination of university degree classes', in accordance with Directive 85/384 EEC and its recommendations.

Qualification obtained abroad recognised as suitable under Italian law, current international agreements and the rules laid down in the MUR Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2026/2027, published on www.universitaly.it/studenti-stranieri. The qualification must give access to a degree programme similar to that for which the candidate applies in Italy in the universities of the country of issuance. More detailed information is available at www.unibo.it/ForeignQualificationSecondCycleEnrolments.



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The compatibility of the qualification, solely for the purpose of admission to the selection process, is evaluated by the Committee, according to the provisions of the preceding paragraph and using the same criteria as those used for the evaluation of Italian academic qualifications. The evaluation of the foreign qualification for the purpose of admission to the selection process is merely substantial in terms of learning objectives and programmes based on the documentation presented.

The formal check and verification of the actual admissibility of the foreign qualification for the purpose of enrolment will be carried out by the International Student Administration Office in Bologna, which will also verify its authenticity, after the payment of the first instalment of the enrolment fee and the submission of all required original documentation.

PLEASE NOTE: Graduating students might send off their application as well, on condition **they have acquired at least 145 ECTS credits at the expiration date of the relevant intake** as set forth on General Applications Schedule (page 2-4).

Moreover, the abovementioned graduating students must **receive their degree no later than December 31, 2026** otherwise they will forfeit their position. Candidates who do not obtain their degree by this date will be excluded from the competition, even if they are among the winners in the final ranking and are already enrolled.

Applicants must hold an **English Proficiency certificate no lower than B2 (upper-intermediate level according to CEFR – Common European Framework of Reference for languages), as specified in the following section 2 – APPLICATION PROCEDURE (REGISTRATION TO THE SELECTION PROCEDURE).**

Candidates must also pass an assessment of their personal preparation. This consists of an evaluation of their academic qualifications. The evaluation is in accordance with the provisions of section 3 of this call for applications. The section is entitled CRITERIA AND SELECTION PROCEDURES.

1.2. POSITIONS AVAILABLE

In the Academic Year 2026/2027 the Master's Degree in Architecture and Creative Practices for the City and Landscape has the following positions available:

- n. **5 POSITIONS** FOR ITALIAN, EU AND EU-EQUIVALENT or EXEMPTED CITIZENS



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- n. **35 POSITIONS** FOR NON-EU CITIZENS LIVING ABROAD

The said positions will be broken down into the 2 intakes as follows:

- **First intake (non-EU students living abroad only):**
 - ✓ **30 positions available**
- **Second intake (available to everyone):**
 - ✓ **5 positions** for Italian, citizens of the European Union and Non-EU citizens with EU equivalent status.
 - ✓ **5 positions** for non-EU students living abroad (plus any remaining places from the first selection).

Check [this webpage](#) for information on:

- Who are **non-EU citizens with EU equivalent status**;
- Who are **non-EU citizens living abroad (non-EU)**;

PLEASE NOTE: If you are a non-EU citizen holding a residence permit for study reasons and you formally renounce your studies at this or another university, you lose the requirements necessary for staying in Italy, resulting in the revocation of your residence permit and the loss of any equivalent status. In this case, you must return to your country of origin and initiate the pre-enrolment procedures through the competent Italian diplomatic representations (Embassies/Consulates) in your territory, within the deadlines set annually and published on the universitaly.it/studenti-stranieri.

2. APPLICATION PROCEDURE (REGISTRATION TO THE SELECTION PROCEDURE)

In order to take part in the selection procedure, applicants must compulsorily send off their online application according to the deadlines set forth on the General Applications Schedule (page 2-4). It is worth pointing out **each application refers to one intake only**: should you be interested in applying for the following one, you must submit a brand-new one.

Candidates should do as follows:



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- **Register:**

- **NON UNIBO Students:** browse Studenti Online (www.studenti.unibo.it), select “Registrati” and then “Entra con SPID o CIE”. The system will automatically retrieve the personal data and at the end will create the University credentials (name.surname@studio.unibo.it).

International students not holding an identity document issued in Italy can log in with University credentials. To obtain them, they need to connect to Studenti Online (www.studenti.unibo.it), choose “Registrati” and then “Registrazione studenti internazionali”, following the instructions. At the end of the procedure, the system will create the University credentials (name.surname@studio.unibo.it).

- **UNIBO students:** log in Studenti Online (www.studenti.unibo.it) with SPID o CIE credentials or Unibo University credentials.

- **Sign up:**

- Click on “RICHIESTA DI AMMISSIONE- PARTECIPA ALLA SELEZIONE”,
- Select “LAUREA MAGISTRALE”
- Choose the Master’s Degree in “ARCHITECTURE AND CREATIVE PRACTICES FOR THE CITY AND LANDSCAPE”.

- **Pay the fee.**

Proceed to the 50.00 euros application fee “PROVE DI AMMISSIONE” according to the payment options set out on www.studenti.unibo.it. **This contribution cannot be refunded under any circumstances and is also valid for participation in the subsequent selections under this call for applications (see General Applications Schedule at page 2-4).**

Registration is only valid after payment of the contribution.

- **Enclose to the online application the following documents in PDF:**

- **TRANSCRIPT OF RECORDS of the University Degree Diploma.**
 - Applicants holding an Italian University degree can enclose the self-certification of their academic career, setting out exams’ marks and correspondent ECTS credits, of the correspondent scientific disciplinary field as well as how many exams remaining to complete the degree (in case of graduating students).



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- Applicants enrolled at foreign Universities, must enclose their TOR (transcript of academic records) detailing exams given indicating for every exam the correspondent ECTS credits and related marks. Should the Education system not adopt the ECTS system – an indication of the learning workload of each degree’s exam must be added. The certificate must be in English language. In the certificate, the total years of the course must be indicated, as well as how many exams remain to finish the university degree (in case of graduating students).

PLEASE NOTE: if the organization of the course of study provides for on-going checks of the exams or integrated modules, only the exams that have been completely passed must be considered. Any self-certifications / certifications relating to partial exams will not be considered.

- **Portfolio of works in pdf format.** It should be specified whether the applicant is author or, in case he/she is co-author, the individual contribute of the applicants should be stated.
- **Fully documented internship or extra-curricular work experiences.** Declarations by the responsible of the unit/division/company should be attached in original language and translated in English and should indicate: role, main activities carried on, start/end period.
- **Detailed CV/résumé in English,** possibly detailing significant academic achievements (research papers and monographies, academic honors scholarship, fellowship, grants) as well as relevant professional experiences in Companies/Universities/Research Bodies in the field of Building Engineering-Architecture.
- **Proof of knowledge of English language level B2 or higher. The applicant must attach one of the following certificates:**

- Cambridge English Language Assessment	FCE (B2)
- IELTS	B2 (5.5-7.0) C1 (7.0-8.0) C2 (8.0-9.0)
- TOEFL Internet-based (iBT)	B2 (72-94) C1 (95-113) C2 (114-120)
- Pearson Edexcel - Test of English Academic (PTE)	Starting from the score GSE 50



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Academic)	
- Pearson English International Certificate	B2 C1 C2
- Oxford Test of English	B2
- LanguageCert International ESOL	B2 C1 C2
- Gatehouse Award Classic	B2 C1 C2
- British Council - Aptis ESOL General	B2
- British Council - Aptis ESOL Advanced	B2 C1 C2
- Trinity College London	ISE 2 (B2)
- B2 Certificate/Self-certification released and recognised by an Italian University Language Center (idoneità di inglese B2)	
- High School's International Baccalaureate on which English B or English A – Language and literature appear. For both subjects the minimum score required is 5.	
- Having obtained a university degree fully taught in English with a minimum duration of two academic years (120 ECTS). English as medium of instruction (MOI) for the degree must be clearly specified in the documentation submitted.	

- **Scanned copy of a valid ID/passport** (back and front).
- **Scanned copy of a valid residence** permit (If the candidate already has it) for non-EU citizens only.



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Additionally, applicants must enter their **Cumulative Grade Point Average (CGPA)** as well as the **maximum GPA** in their education system and the **minimum CGPA required to obtain the degree**. These values are required to calculate the final score (see the following paragraph 3.1). For instance, applicants can enter:

- ✓ **Scale [0;20]:** 20 maximum GPA and 10 or 12 minimum CGPA;
- ✓ **Scale [0; 4]:** 4 maximum GPA and 2 or 2,5 minimum CGPA;
- ✓ **Percentage scale:** 100 maximum CGPA and 50 or 60 as minimum CGPA;
- ✓ **Scale [0; 5]:** 5 maximum GPA and 3 minimum CGPA;

It should be noted the aforementioned CGPA's valuee should be **consistent with the applicant's transcript of records**.

Applications must enclose all the aforementioned requirements, otherwise they shall not be taken into consideration.

3. ASSESSMENT PROCEDURE AND EVALUATION CRITERIA

The selection process for assessing personal preparation adequacy consists of evaluating qualifications according to the specified criteria and methods.

Admission to the ranking list is subject to the documentation submitted during the application phase being evaluated positively by a specially appointed Commission. An overall score of 60/100 or higher is required (in compliance with the minimum score of 20 points for average career exam results, as referred to in point 1 of paragraph 3.1 of this call for applications). This score is obtained by adding together the scores obtained in the evaluation of qualifications.

The final score is maximum 100 out of 100.

The candidate who has obtained a total score of 60/100 or more (in compliance with the minimum score of 20 points for the career average for passed examinations mentioned in point 1 of sub-section 3.1), resulting from the sum of the marks obtained in the assessment of qualifications, **is eligible**.



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In case more applicants have the same score, their age will determine their position on the ranking (i.e. the younger one will precede).

3.1 EVALUATION CRITERIA

The **evaluation of the titles** will be worked out according to the following breakdown:

1. **ACADEMIC RECORDS (20 to 40 points)**. The applicant's CGPA shall be converted into a 40-point scale by applying the following normalization formula:

$$\text{Score} = \left[\frac{\text{CGPA} - \text{CGPA}_{\text{min}}}{\text{CGPA}_{\text{max}} - \text{CGPA}_{\text{min}}} \right] * (40 - 20) + 20$$

Example: CGPA of 2,5 out 4 with minimum at 2 → $[(2,5 - 2) / (4 - 2)] * 20 + 20 = 25$

The CGPA of those holding an Italian degree is their average score (media ponderata degli esami in trentesimi), its minimum being 18 and its maximum 30.

2. **Portfolio of works (0 to 40 points)**. Texts and iconographic material, of which the applicant is author or co-author, which will be evaluated according to criteria of originality and consistency of content, formal quality, argumentative and communicative ability, linguistic expression;
3. **Other certified and documented research or extracurricular training titles (0 to 20 points)**. Relevant and significant titles for the training of an architect and which have not been used to validate previous credits (ECTS)

Upon the expiry of each application deadline, the Evaluation Board will examine the attached documents in order to verify the curricular requirements and the adequacy of personal preparation (paragraph 1.1 Entry requirements).

4. RANKING AND CLEARANCE PROCEDURE

4.1 RANKING

Upon expiry of each intake, general merit rankings are published according to the criteria set forth on Section 3 - ASSESSMENT PROCEDURE AND EVALUATION CRITERIA.

In compliance with privacy regulations, the ranking list is anonymous, so your name and surname will not be shown. You can check your position using the provisional registration number assigned to you at the end of each application.



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Candidates are placed in descending order of scores. In case **more applicants have the same score**, their age will determine their position on the ranking (i.e. the younger one will precede).

The rankings will be published on Students Online (www.studenti.unibo.it), on the day indicated in the General Applications Schedule (page 2-3) under point "2. Publication of ranking/s" to the selection in which you have participated. This publication is the only means of legal publicity regarding the outcome of the selections.

Candidates may result in the ranking:

- **WINNER:** they have obtained a score greater than or equal to 60/100 (in compliance with the minimum score of 20 points for the career average for passed examinations mentioned in point 1 of sub-section 3.1) and fall within the available places. They can therefore enrol according to the deadlines set forth on the General Applications Schedule (page 2-4) under point "3. Publication of ranking/s" to the selection in which they have participated.
- **ELIGIBLE:** they have obtained a score greater than or equal to 60/100 (in compliance with the minimum score of 20 points for the career average for passed examinations mentioned in point 1 of sub-section 3.1) but are not admitted to the degree as all the available positions have been filled. They cannot enrol on the degree, yet they can participate in the clearance procedure - which will occur if positions are still available after the registration of the winners - following the instructions provided in paragraph 4.2 "Clearance Procedure".
- **NOT ELIGIBLE:** they have not reached the requisite eligibility score (60/100); thus, they cannot enrol on the degree whatsoever.

4.2 CLEARANCE PROCEDURE

The clearance procedure is **for those who are not winners** but who are **eligible** for the same selection, in order to accept a number of candidates equal to that of the positions going **unfilled after the enrolment**.

Not eligible candidates cannot participate in the clearance procedure.

Eligible candidate can participate in the **clearance procedure** according to the deadlines set forth on the General Applications Schedule (page 2-4) under point "1. Declaration to participate in the clearance procedure"/ point 4 ".

Eligible candidate must:



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- Log in [Studenti Online](#) using the SPID/CIE credentials or Unibo credentials obtained upon registration;
- Express their interest in enrolling by clicking the "Desidero essere recuperato" button, available upon publication of the ranking on [Studenti Online](#).

Those not stating their availability to participate in the clearance procedure shall be excluded from any further steps.

The requests submitted will be accepted according to the order of the ranking, **until all the vacant positions are filled.**

The **list of freshly admitted students** shall be published on [Studenti Online](#) according to the deadlines set forth on the General Applications Schedule (page 2-4). They must compulsorily enrol according to the deadlines set forth on the General Applications Schedule (page 2-4).

The list of freshly admitted candidates will be published on Studenti Online (www.studenti.unibo.it) on the day indicated in the General Applications Schedule (page 2-4) under point "2. Publication of eligible applicants becoming winners following the clearance procedure" for the selection for which the candidate has declared to participate in the recovery in accordance with the above methods.

If the candidate is on the list of recovered candidates, he/she must register within the deadlines indicated in the General Applications Schedule (page 2-4) under "3. Enrollment of winners following the clearance procedure", following the instructions in Section 5 - ENROLLMENTS.

5. ENROLLMENTS

Successful candidates on the ranking list must register **by the deadlines indicated in the General Applications Schedule (page 2-4) under point "3. Winners' enrolment"**.

Candidates who have been recovered, following the clearance procedure described in paragraph 4.2, **must register by the deadlines indicated in the General Applications Schedule (page 2-4) under point "3. Enrollment of winners following the clearance procedure"**.

Both successful candidates and candidates who have been admitted following the clearance procedure described in section 4.2 must register in accordance with the instructions provided:

- at paragraph 5.1, for those enrolling for the first time;
- at paragraph 5.2, for those enrolled at another university and willing to transfer;



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- at paragraph 5.3, for those enrolled on another master's degree at the University of Bologna and willing to switch degree.

Candidates interested in applying for recognition of previous careers, should follow the instructions set forth [on this web page](#). They must do so after the enrolment and **by November 27, 2026**.

5.1 HOW TO ENROL FOR THE FIRST TIME

Candidates enrolling for the first time must take the following steps, according to the deadlines set forth on the General Applications Schedule (page2-4).

- **Log in [Studenti Online](#)** using the SPID/CIE credentials or by entering the username (nome.cognome@studio.unibo.it) and password, obtained upon registration;
- **Select “Immatricolazioni”**, select the **Architecture and Creative Practices for the City and Landscape** course in the “**Laurea Magistrale**” and enter the data required by the procedure, attaching a jpg file with the passport-size photograph of the face;
- **Pay either the first tuition fees instalment or the full-year single instalment** according to rules and regulations laid out on [Studenti Online](#). **Applicants not paying the first instalment will be excluded from the procedure, late payments with overdue fee being not accepted**
- **Activate the student career**
 - **Those who registered using the Italian national system of the SPID/CIE:** the career will be promptly activated, unless the Applicant falls in the category a) or d) detailed down below;
 - **Those who registered with the Unibo’s credential and are not Unibo students already:** They should carry out the identification following the procedure set out on [Studenti Online](#)

Those falling into one of the categories down below should finalize further steps.

- a) Non-EU equivalent citizens who received an Italian degree:** they should submit to seging@unibo.it the soft copy of their residence permit making them non-EU equivalent;
- b) Non-EU citizens living abroad:** check out [this webpage](#), log in [Studenti Online](#), pick “BANDI”, select “Immatricolazione a.a. 26-27 - caricamento dei documenti degli studenti internazionali e con titolo estero” and upload: soft copy of the residence permit or – if not



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yet in possession of it – soft copy of the study visa and then receipt of the residence permit application. By doing so the career will be conditionally activated.

- c) **Those holding a foreign degree:** check out [this webpage](#), log in [Studenti Online](#), pick “BANDI”, select “Immatricolazione a.a. 26-27 - caricamento dei documenti degli studenti internazionali e con titolo estero” and upload your educational documents by February 26, 2027. Upon reaching Italy, the student will need to set an appointment with the Segreteria Studenti Internazionali to show the hard copies;
- d) **Graduating students enrolling under condition:** must graduate by December 31, 2026, otherwise they will forfeit their position. If the degree was obtained at another University, the candidate must log on [Studenti Online](#) and enter the graduation grade by clicking on the "*Inserisci voto laurea*" button, whereas the graduation mark will be automatically retrieved for those graduating from the University of Bologna.

Activation of the career must take place no later than 26 February 2027, otherwise the registration will be cancelled.

With the activation of the career, it will be possible to use services such as the submission of the study plan, the booking of exams, access to the Wi-Fi network and to the online library resources and to carry out career acts (course transfer, transfer to another university, withdraw from your studies); an email will also be sent to you allowing you to print the badge, according to the methods that will be indicated.

5.2 HOW TO ENROL IN CASE OF TRANSFER FROM ANOTHER ITALIAN UNIVERSITY (TRANSFER)

Candidates transferring from another university must take the following steps, according to the deadlines set forth on the General Application Schedule (page2-4).

- **Log in [Studenti Online](#)** using their SPID/CIE credentials or by entering their username (name.surname@studio.unibo.it) and password obtained upon registration;
- **Select "IMMATRICOLAZIONI", select under "LAUREA MAGISTRALE" the degree the Architecture and Creative Practices for the City and Landscape**, enter the data required and enclose a passport-sized photograph. In the event of fraudulent claims, candidates shall face the penalties laid down on the art. 496 of the Penal Code; they will moreover forfeit their right to enrolment and to any benefits obtained, all the sums already paid not to be reimbursed.
- **Pay either the first tuition fees instalment or the full-year single instalment** according to rules and regulations laid out on [Studenti Online](#).



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- **Submit your transfer application** to your current university within the established deadline. The career at the University of Bologna will be activated following the resolution passed by the Architecture and Creative Practices for the City and Landscape's Degree Board. Until the transfer application is submitted, the candidate may carry out teaching activities at the University of origin.

When the documentation sent off by the University of origin comes through, Segreteria Student will inform the candidate to pay the specific **transfer fee**.

For further information, check out [this webpage](#).

5.3 HOW TO ENROL IF YOU CHANGE COURSE AT THE UNIVERSITY OF BOLOGNA (INTERNAL TRANSFER)

5.3.1 First intake

First intake's Candidates changing degree within the University of Bologna (internal transfers) must take the following steps, according to the deadlines set forth on the General Applications Schedule (page 2-4).

- **Log in [Studenti Online](#)** using their SPID/CIE credentials or by entering their username (name.surname@studio.unibo.it) and password obtained upon registration;
- **Select under "LAUREA MAGISTRALE" the degree "Architecture and Creative Practices for the City and Landscape"**, enter the data required and enclose a passport-sized photograph. In the event of fraudulent claims, candidates shall face the penalties laid down on the art. 496 of the Penal Code; they will moreover forfeit their right to enrolment and to any benefits obtained, all the sums already paid not to be reimbursed.
- **Pay either the first tuition fees instalment or the full-year single instalment** according to rules and regulations laid out on [Studenti Online](#). Additionally, they must not have outstanding payments on the previous carrier;

Subsequently, **from July 22, 2026 and compulsorily by September 03, 2026**, they must:

- **fill in the application on [Studenti Online](#)** to change degree by picking "COURSE PASSAGES" and entering the data required by the procedure;
- **pay the transfer fee.**



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The career at the University of Bologna will be activated following the resolution passed by the Architecture and Creative Practices for the City and Landscape's Degree Board. Until the transfer application is submitted, the candidate may carry out teaching activities on the degree of origin.

5.3.2 Second intake and possible extraordinary selection

Before 21/07/2026, successful or recovered candidates already enrolled in another degree programme at the University of Bologna who participated in the second selection and any extraordinary selection must follow the procedure outlined in paragraph 5.3.1 within the deadlines indicated for enrolment in the General Applications Schedule (page 2-4).

From 22/07/2026 successful or recovered candidates already enrolled in another degree programme at the University of Bologna who participated in the second selection and any extraordinary selection within the deadlines indicated for enrolment in the General Applications Schedule (page 2-4) must :

- **Log in [Studenti Online](#)** using their SPID/CIE credentials or by entering their username (name.surname@studio.unibo.it) and password obtained upon registration;
- **Pay either the first tuition fees instalment or the full-year single instalment** according to rules and regulations laid out on [Studenti Online](#). Additionally, they must not have outstanding payments on the previous career;
- **fill in the application** to change degree by picking "COURSE PASSAGES" and entering the data required by the procedure;
- **pay the transfer fee.**

The career at the University of Bologna will be activated following the resolution passed by the Architecture and Creative Practices for the City and Landscape's Degree Board. Until the transfer application is submitted, the candidate may carry out teaching activities on the degree of origin.



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6. TUITION FEES AND BENEFITS

6.1 University Fees

Information on **tuition fees** and on **benefits and exemptions** is published annually on the University Portal at www.unibo.it/Tasse.

Tuition fees are made up of a **fixed first instalment of € 157.04** as well as a variable element to be worked out according to the student's household's financial situation (ISEE), up to a maximum that varies according to the programme.

Your tuition fees shall be worked out on a progressive scale based on a valid **ISEE certificate**, which should be submitted in accordance with the terms and procedures set out on the web page www.unibo.it/Tasse. Those not submitting their ISEE certificate will have to pay the full tuition fees relevant to the degree of enrolment.

Submission of an ISEE certificate is independent of programme enrolment. The order in which you carry out the two procedures is irrelevant, as long as you comply with the deadlines set for each.



Please note!

International students who only have income and assets abroad cannot submit an ISEE certificate, but must refer to the information [available on this webpage](#).



Please note!

Submitting financial documentation for tuition fee exemptions, following the instructions on www.unibo.it/Tasse, is very simple and worthwhile even if you have not yet decided whether to enrol in a programme at this university. Remember that if you do not submit the documentation by the deadline, you will not be eligible for any discount. **The deadline is peremptory and no exceptions are ever allowed.**



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6.2 Right-to-higher-education grants provided by ER.GO

Azienda Regionale per il Diritto agli Studi Superiori – ER.GO publishes yearly “Calls for applications” for scholarships, student’s dorms, canteen services and other benefits, which are available on its website (www.er-go.it).

The application for ER.GO’s benefits is independent from that to a degree and from enrolment at the university.

Please note!

You must submit your application for an ER.GO’s “Call for applications” via the company's website, also entering your ISEE certificate. Applying is very simple and is worth doing even if you have not yet decided whether to enrol in a programme at this university. **Remember that calls have a peremptory deadline and no exceptions are ever allowed.**

6.3 Important information for those already enrolled on a degree

Those already enrolled on a degree – be it at the University of Bologna or elsewhere - should carefully browse the **merit-based participation requirements** set out on the ER.GO’s “Call for applications” before transferring to a new degree. As a matter of fact, due to the recognition of ECTS credits acquired in your previous career, **your position may change as regards access to ER.GO’s benefits.**

Please note!

As far as ER.GO benefits are concerned, the **minimum number of ECTS credits** required for merit is always determined **starting from the year of first enrolment at the university** (even if in the meanwhile you changed degree or transferred from another University). Thus, if you transfer to another degree and start off from scratch, you might not qualify for the ER.GO’s benefit.

6.4 Right-to-higher-education grants provided by the University

Information on the University's grants is [available on this webpage](#).

For each grant, please read carefully the instructions on how and when to apply. Remember that deadlines are always peremptory and no exceptions are ever allowed.



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7. FINAL REMARKS AND CONTACTS

FINAL REMARKS

Updates or further information concerning this “Call for applications” might be published on [Studenti Online](#).

It is worth noting this English version has been created for information purposes only. In the event of claims and legal disputes, the Italian version shall prevail.

The privacy policy is available [on this webpage](#).

This call for applications, issued by executive order with the protocol number and repertory shown in the header of the first page, is subject to the provisions of Decree no. 1154/2021 of the Minister for Universities and Research, and its subsequent amendments and additions, concerning the accreditation of study courses.

Appeals against this provision may be lodged with the competent Regional Administrative Court within 60 days of the publication of the notice.

The Leading Authority of this “Call for applications” – the so-called RPA is the head of the Engineering Student Office Dr. Giuseppina Chieppa.

CONTACTS

IT information

(e.g. login credentials, data entry, application use/functioning anomaly, etc.)

For assistance using Studenti Online, you can submit a request at

<https://sportelli.unibo.it/hd-studenti> or call +39 051 20 80 301, Monday to Friday, from 9:00 a.m. to 1:00 p.m. and 2:00 p.m. to 5:00 p.m.

If you need help creating your @studio.unibo.it institutional credentials or have difficulties using them, you can email help.studentionline@unibo.it or call +39 051 20 80 301.

Information about the admission procedures

Student Administration Office Engineering and Architecture (Bologna)

To contact the Student Administration Office, go to

<https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/student-administration-offices>

Email: seging@unibo.it



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For further information on the application procedure and this “Call for applications”

AFORM – Settore Servizi Didattici “Ingegneria e architettura”

Viale del Risorgimento 2 – 40136 Bologna

Email desideria.santella2@unibo.it

Matriculation information for international students and students with foreign degrees

ONLY FOR DEGREE PROGRAMMES BASED IN BOLOGNA

International Student Administration Office, Bologna

To contact the Student Administration Office, go to

<http://www.unibo.it/studentadministrationoffice>

Other information for international students or students with foreign qualifications

(e.g. eligibility of foreign educational qualifications for admission, pre-enrolment, visas and residence permits, financial benefits, etc.)

ONLY FOR DEGREE PROGRAMMES BASED IN BOLOGNA

International desk (Bologna)

Email internationaldesk@unibo.it

To contact the International Desk, go to

<http://www.unibo.it/contactsforinternationalstudents>

Information for applicants with disabilities or SLD

Service for students with disabilities and SLD

Email ases.adattamentiammissione@unibo.it

Contact details can be found at <https://site.unibo.it/studenti-con-disabilita-e-dsa/en>

Information on fees and grants

Student Tuition Fees Office

Email ases.contribuzionistudentesche@unibo.it

You can contact the office at <http://www.unibo.it/tuitionfees>

Offices are closed on

National holidays <https://www.unibo.it/en/study/guide-to-choosing-your-programme/academic-calendar>